

The Bush School Library Basics of Citation

When you do research, you find information in different sources, written by different people. Sometimes you use images (photos, maps, drawings) created by someone else. When you use someone's idea or image, you must say where you got that idea or image, that is, you must 'cite' your source. To do that, you create a list called 'Works Cited' that goes at the end of your report or PowerPoint presentation. There is a special way to create that list. Here are the rules:

1. Write one citation for each source you use, whether it's a book, a magazine or newspaper article, information from a website or another electronic resource, such as an online encyclopedia.
2. Make an alphabetical list of all your citations.

Here's how you cite different types of sources:

Book

Author's last name, first name. *Title of book.*
Sullivan, Dan. *The Pelican.*

Magazine or Newspaper Article

Author's last name, first name. "Title of Article." *Title of magazine or newspaper.*
Noguchi, Emi. "Baby Orca in Puget Sound." *Seattle Times.*

Encyclopedia

Author's last name, first name. "Title of Article." *Title of encyclopedia.*
Gonzalez, Sandra. "Giraffe." *Worldbook Online.*

But what if there's no author??
Start with the title.

Sometimes you need to add the date that you used the source.

Website

"Title of Webpage." *Title of Website.* Date of access.
"Kids Jokes." *Yahoo! Kids.* 20 Nov. 2009.

Image from Website

Image of xxxx*. "Title of Webpage." *Title of Website.* Date of access.
Image of giraffe. "Thumbnail Image Galleries." *Giraffe Central.* 12 Dec. 2008.

*Describe the image as briefly as possible.

Interview

Last name of person interviewed, first name. Personal interview. Date.
Magusin, Frank. Personal interview. 5 May 2007.

Centered

Works Cited

Alphabetical order

Anderson, Louise. "Giraffes." *National Geographic for Kids*.

Gonzalez, Sandra. "Giraffe." *Worldbook Online*.

Image of giraffe. "Thumbnail Image Galleries." *Giraffe Central*. 2 Dec. 2009.

Lee, Charles. *The Story of the Giraffe*.

"Two Hundred Giraffe Jokes." *Animal Jokes*. 13 Nov. 2009.